

## Your benefits

- Long-term secure storage of e-mails
- Legally compliant e-mail archiving in accordance with GoBD
- High level of efficiency by automated processes
- Fast retrieval of e-mails by full-text searches of text and attachments
- Reduced load on e-mail servers and mailboxes
- Protection against data loss owing to high level of storage redundancy
- Management, maintenance and upgrading of clients' own solutions no longer required
- Scalable costs; investment shift from CapEx to OpEx



## DO YOU WANT TO KNOW MORE?

Your personal contact person will be happy to advise you and discover together with you what concept best fits your needs.

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## INDEVIS E-MAIL ARCHIVING

# SAFETY AND SECURITY OF MIND WITH E-MAIL ARCHIVING

In most companies e-mails have long since replaced postal communication. With an ever-increasing quantity of e-mails, there is a growing need for suitable ways of securely storing mails in archives. Not all e-mails are allowed to be simply deleted. Companies are compelled by law to securely store all information relevant to a business, such as receipts, invoices or business letters. *indevis E Mail Archiving* ensures that e-mails can be compactly and cost-efficiently archived. Moreover, the statutory regulations that specify how e-mails are to be archived in a state-of-the-art manner can also be satisfied.

### LEGALLY COMPLIANT ARCHIVING PROVIDES LEGAL SAFEGUARDS

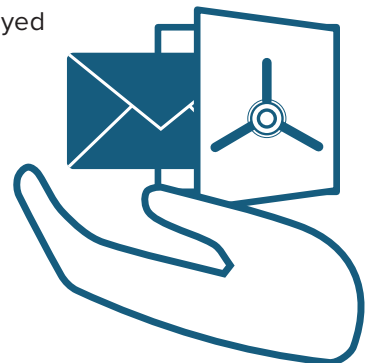
Legislators stipulate that all commercial and tax-relevant e-mails must be archived legally secured. In accordance with the principles of orderly management and storage of books, recordings and documents in digital format and regarding data access – the so-called GoBD – as issued by the German Federal Ministry of Finance, this means in concrete terms that e-mails must be stored completely, tamper-resistant in digital format, and must also be retrievable at any time.

The *indevis E-Mail Archiving* service creates the conditions that allow companies to implement legally compliant archiving. Each e-mail is stored in an archive together with its text contents and attachments; a hash code is generated at the same time and entered in a database. Authorized users can access their archive through the web-based interface and, in this way, can read, but not modify, the e-mails there.

### GREATER EFFICIENCY BY AUTOMATED PROCESSES

Along with fully meeting all legal requirements thanks to the e-mail archiving service, the efficiency of a company is also elevated. The external archiving of e-mails by *indevis* allows companies to solve the problem of locally limited storage space. The daily flood of e-mails that builds up in companies can quickly cause e-mailboxes and servers to reach the limits of their storage capacity. As archiving is outsourced to *indevis*, our clients have no need to invest in the expansion and maintenance of their storage facilities.

To minimize outlay, mechanisms are deployed to automate the archiving process. Users save time as a result as they no longer need to laboriously archive e-mails themselves. As a consequence, errors resulting from manual sorting that could lead to the loss of business-critical data are prevented.

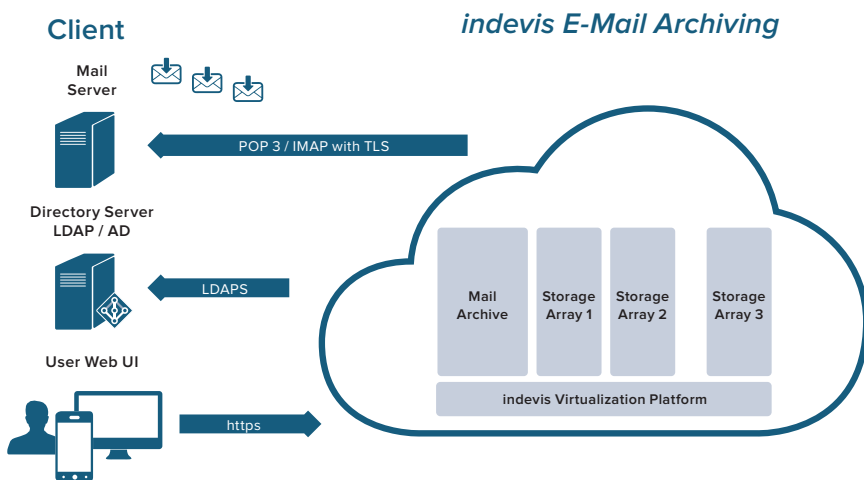


## SEARCH IN SECONDS THANKS TO FULL-TEXT INDEXING

Along with the actual e-mail text contents, the subject line, recipient(s), sender and attachment(s) are also archived and indexed at the same time. This makes it considerably easier to find e-mails in the archive. Each e-mail can be located within a few seconds using the full-text indexing, regardless of whether the search term is located in the e-mail text itself or in an attachment. Up to 1,200 different file formats can be detected and analyzed for searches. This means that messages can be viewed and restored at any time, saving time and thereby ensuring a high level of efficiency while also complying with all statutory requirements for fast retrieval. In this way, all authorized users can access their archived mails through a web-based interface and search the archive. As access rights for searching e-mails can be flexibly assigned, it is also possible to search for the e-mails of different users in the archive.

## TAMPER-RESISTANT E-MAIL ARCHIVING

All incoming and outgoing e-mails are automatically retrieved from the customer's e-mail server using POP3 or IMAP, provided with a hash code, indexed and stored in a storage area. *indevis E-Mail Archiving* runs on two systems: the *indevis Virtualization Platform* and *indevis Cloud Storage*. The e-mails themselves are stored separately in the *indevis Cloud Storage* in at least one personal storage space, the so-called storage array. Each storage array is operated with its own redundancy. However, e-mails can be saved up to three times to provide a high level of redundancy, thereby considerably reducing the risk of data loss. In contrast, the hash codes are saved separately on the *indevis Virtualization Platform*. Any attempts to manipulate e-mails are detected by means of the hash codes.



## AUDIT-RELIABLE AND COST-SAVING

*indevis E-Mail Archiving* is the perfect solution for companies of all sizes endeavoring to archive their e-mails in compliance with statutory regulations but wishing to minimize the associated work and costs.

Would you like to get to know *indevis E-Mail Archiving*? We would be happy to present our service to you in a demo session and explain the benefits of secure e-mail archiving.

## About indevis GmbH

Since 1999 *indevis IT-Consulting and Solutions GmbH*, certified by the BSI, has been providing IT security, datacenter and network solutions to companies of all sizes and in diverse sectors. In doing so, *indevis* fully meets the demands and requirements set out by the economic sector and public authorities and higher education institutions.

As one of Germany's leading cloud and managed service providers, *indevis* is the ideal partner for network technology and IT security to over 1,800 clients.

*indevis* offices are located in two cities in Germany: Munich and Hamburg. Additional staff members work at a number of other locations distributed throughout Germany. *indevis* employs more than 70 staff in total.



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